

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY**

**REGULAR MEETING
FEBRUARY 23, 2010**

The Downtown Development Authority Board met Tuesday, February 23, 2010 in a regular meeting at the Downtown Development Authority office, 2045 Cedar Street, Holt, Michigan. Chairman Haas called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Brighton, Cosgrove, Fillion, Goodrich, Haas, Leighton, Miller, Warfield

MEMBERS ABSENT: Olney

OTHERS PRESENT: Al McFadyen-DDA Director; Helen Harrison-Recording Secretary

PUBLIC COMMENT

There was no public comment.

SET/ADJUST AGENDA

There were no adjustments to the agenda.

APPROVAL OF MINUTES

Goodrich moved, Warfield supported, to approve the meeting minutes of January 26, 2010.

A Voice Poll Vote was recorded as All Ayes

MOTION CARRIED

BUSINESS

1. Approve transfer of new Senior Citizen Center Property Delhi Charter Township

Mr. McFadyen stated this was a formality as the building has been in use since last summer.

Leighton moved, Warfield supported, that the Board of Directors of the Delhi Charter Township Downtown Development Authority authorize the DDA Chairman and Executive Director to execute a warranty deed conveying the following described property to Delhi Charter Township in exchange for consideration of one dollar:

Lot 4, except the Southeasterly 15 feet, Supervisor's Plat No. 6, Delhi Township, according to the recorded plat thereof, as recorded in Liber 11 of Plats, Page 34, Ingham County Records.

A Roll Call Vote was recorded as follows:

Ayes: Brighton, Cosgrove, Fillion, Goodrich, Haas, Leighton, Miller, Warfield

Absent: Olney

MOTION CARRIED

2. Approve Sale of 2419 Cedar to SEED Investments

Mr. McFadyen reviewed his memo regarding the sale of this property to Carquest (parcel adjacent to 2419 Cedar). It was the consensus of the Board that Mr. McFadyen discusses what exterior improvements may be made to the existing Carquest site in the next two years.

Cosgrove moved, Warfield supported, that the Board of Directors of the Delhi Charter Township Downtown Development Authority accept the offer of SEED Investments, LLC to acquire 2419 Cedar Street, Holt, MI from the DDA for a purchase price of \$45,000 to be paid in cash at closing and that the Board authorizes the DDA's Chairman and Executive Director to enter into all documents required to complete this transaction.

It is further moved that the instrument transferring this property from the DDA to SEED Investments LLC shall include a clause providing for the reversion of title to the property to the DDA in the event SEED fails to complete the improvements as outlined in the above memorandum.

A Roll Call Vote was recorded as follows:

Ayes: None

Nays: Cosgrove, Fillion, Goodrich, Haas, Leighton, Miller, Brighton

Abstain: Warfield

Absent: Olney

MOTION DEFERRED

Mr. McFadyen and Mr. Haas will meet the Carquest owners to discuss various improvement projects for their property and will report back to the Board at a later date.

REPORTS

Executive Director

Mr. McFadyen stated the Township's grant application for the TIGER Grant was unsuccessful. But, the Township has applied for 100% funding of a portion of the non-motorized trail through Federal Transportation Enhancement Grant resources.

The DDA board will have a recommendation to award the contract for the Keller Road landscaping improvements at its March 2010 meeting.

Farmers Market

The market is closed for the winter season.

Marketing Committee

Mr. Leighton said the committee would be having a short/long term goal planning session on Monday morning, March 1 – all DDA board members are welcome to attend. He suggested board members sign up for NIXLE.com which advises citizens of up-to-the-minute roadway closures, fires, etc., and other late breaking law enforcement matters locally which may be occurring.

Planning Commission

Mrs. Warfield reported the Planning Commission has completed the zoning ordinance changes regarding wind turbines.

Supervisor

Several township officials attended a dinner in Grand Rapids where the Township was recognized for the "sludge to power" process at the treatment plant. This inventive process is also in the running for a national award.

Treasurer

Mrs. Cosgrove had no financial report. She said the annual joint meeting between the Township and School Boards would be held March 8, 2010.

Members

Mrs. Warfield stated Trustee John Hayhoe said the roundabouts for the additional intersections in Delhi Township are on the Tri-County Planning Commission's Transportation Improvement Plan to be constructed in 2014.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

March 23, 2010

DiAnne L. Warfield, Secretary

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